

Candidate's Name: _____

Phone Number: _____

**Phone Screened
by:** _____

Interview by: _____

Date: _____

Resume Attached: Yes ☐ No ☐

Referred By: _____

1. What type of Position are you looking for?
2. What is your shift Preference?
3. Do you have reliable Transportation?
4. Can you lift 50 Pounds?
5. This position requires you to stand for long periods of time. Are you comfortable with this?
Yes ☐ No ☐
6. What are your pay expectations?
7. Do you have any Certifications or Licenses that would pertain to this position?
8. How far are you willing to travel for work? (Miles/Minutes)



We think that you will be a good fit for this position, we will have to run a background check and complete a drug test _____ (Client BG policy) is what they are looking for would you have any concerns with either.

Name: _____

New Teammate: _____

Emergency Contact Information**In case of emergency, please contact:**

Name _____

Relationship _____

Phone Number: _____

• Home Phone: _____

• Mobile Phone: _____

• Work Phone: _____

Applicant / Employee Signature_____
Date

We send out your check stubs weekly on Thursday via Email only. Please enter your email address below:

If you do not have a computer, phone, or tablet available to view your check stub, you are welcome to use our computer in the lobby. You may also use our computer to set up an email address.

The check stub will come from G & G Staffing Agency via email on Thursday of each week, and you will need a password to open it, which will be the first four letters of your last name (all small letters) and the last four digits of your social security number (no spaces).

You will also receive other notifications from our agency via email, such as insurance enrollment information once you are qualified, and any special pay notifications, etc.

You will be paid by the end of the day on Friday of each week as usual.

Thank you, G & G Staffing Agency.



BACKGROUND AUTHORIZATION

I have carefully read and understand this disclosure and authorization form, and I have received a copy of the summary of "Your Rights Under the Fair Credit Reporting Act" provided with this form. I have had the opportunity to review my rights. By my signature below, I consent to the preparation of background reports by E - E-Verify, and to the release of such reports to G & G Staffing Agency LLC, and its designated representatives for the purpose of assisting G & G Staffing Agency LLC in deciding as to my eligibility for employment, promotion, retention, contract assignment, or for other lawful purposes

I understand that, to the extent allowed by law, information contained in my job application or otherwise disclosed to G & G Staffing Agency LLC, by me before or during my employment or contract assignment, if any, may be utilized for the purpose of obtaining such consumer reports and/or investigative consumer reports about me. I understand that nothing herein shall be construed as an offer of employment or contract for services.

I hereby authorize law enforcement agencies, learning institutions (including public and private schools and universities), information service bureaus, credit bureaus, record/data repositories, courts federal/state/local), motor vehicle record agencies, my past or present employers, the military, and other individuals, or sources to furnish any information on me that the consumer reporting agency requests.

By my signature (including electronic) below, I certify the information provided on and in connection.

This form is truly accurate and complete. I agree that this form in the original, faxed, photocopied, or electronic form, will be valid for any background reports that may be requested by or on behalf of G & G Staffing Agency LLC First.

Name: _____

Middle
Name: _____

Last Name: _____

Date of Birth: _____

SSN: _____

Driver's
License #: _____ State of
issue: _____

Signature

Date

This information is being collected to conduct a background screen on you. It will not be used for any other purposes.